



Password Reset Self-Service Portal

In order to provide an accessible and convenient method for you to manage your password, we have implemented a new service called the “Password Reset Self-Service Portal”. This tool is an online service that you can access via <http://me.rave.ac.uk>. This allows you to reset or recover your password with any device (with a web browser) from any location that is connected to the Internet.

You can use our new Password Management portal to do the following:

- Reset your password
- Recover your password if you have lost or forgotten it
- Change the smartphone you are using to authenticate your logins (MFA).

You can access the portal by opening a browser and going to:

<http://me.rave.ac.uk>

**Please ensure you use the first link to change your password to a new one.
Do this immediately** (Please read below for suggestions on suitable strong passwords)



Ravensbourne
University London

Password recovery and management for existing staff and students with Ravensbourne IT Accounts

Existing members of staff and students are able to change or recover a lost password using our Password Recovery services.

- -If you know your password but want to change it.
- If you have forgotten or lost your password
- If you need to amend your password recovery or security information.

When choosing a new password, please remember that it needs to:

- Be a minimum of 12 characters
- Include a mix of upper and lower case (a-z)
- Include at least one number (0-9) AND/OR one special character (such as %)

If you get stuck and cannot complete the process, you can [email](#) our Help Desk

WAYS TO CREATE A STRONG PASSWORD

A strong password is:

- 12 characters or more (*the longer the password, the stronger it is*)
- has at least one number
- and one special character (*eg the characters you would find above the numbers on a keyboard*)

The following are examples that may help you construct your own password
(please do not use these specific ones for yours)

Example 1- Three Random Words

Catpurplecar100%
Tigerorangedrone999@
Lionbluebike777!

Example 2 - Using a book

Charlie and the Chocolate Factory Roald Dahl

Catcfrdwilliewonka!100

Great Expectations Charles Dickens

Gecdmrpumblechook@777

Example 3 - Using a song

Alwaysseemstome@youonly100

Wealllive999inayellow!

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